

## REQUIREMENTS STAGE AND TECHNOLOGY

### Your contact for stage and technology:

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This document is part of the concert contract. The signature of the organiser acknowledges these requirements. On the day of the concert, the organiser or a representative is present at the start of technical get in. The performance area must be clear of obstruction from the beginning of the get in. Staging and all construction should be completed according to the stage plan included in this document.

### Concert day schedule and arrangements:

- The musicians will arrive approximately **five hours before the concert starts**. The following timetable will apply assuming the concert begins at 20.00.
  - Prior to 12.00: Building podiums, sound system, lighting tech
  - **12.00: arrival sound engineer of Bundesjazzorchester**
  - 13.00: Microphones set on stage
  - 14.30: Line-Check
  - **15.00: Arrival Bundesjazzorchester**
  - 15.30: Soundcheck / Lighting technical
  - 18.30: Catering
  - **20.00: Start of Concert**
  - 22.30: Strike stage and load out
  - 24.00: Departure
- **Dressing rooms** are required as follows:
  - a clean and heated principal dressing room for the artistic director
  - a large, clean and heated dressing room for approximately 22 male musicians
  - a clean and heated dressing room for approximately 8 female musicians
  - each with washing facilities, soap and towels, clothes rack and mirror
  - The dressing rooms must be lockable!
- The organiser is responsible for sufficient catering and drinks for Bundesjazzorchester. This includes sufficient water, soft drinks, coffee/tea and a hot meal 1.5 hours before the concert for approximately 30 people, including 10 vegetarians.

## Stage and Technology:

- **Parking space** is needed for ..... trucks, ..... cars and ..... coach. The access road to the stage must be free of obstruction at all times.
- The **house technician** or a responsible representative must be in attendance throughout from the arrival to departure of the technical manager and will be available at all times during this period.
- The **contact details** of the responsible technician or the PA company are to be provided by the organiser up to 4 weeks before the event.
- The entire **stage** must be sturdy and level, covered at open-air concerts. Minimum dimensions: 10.00 m width 8.00 m length 4.00 m clear height. The construction of stage must be completed according to the plan included in this document.
  - Singer podium: 6.00 m width 2.00 m length 0.60 m height.
  - Trumpet podium: 4.00 m width 2.00 m length 0.60 m height.
  - Trombone podium: 4.00 m width 2.00 m length 0.30 m height.
- The **mixing console** must be situated in the middle of the audience area. A space of approximately 3.00 m width by 2.00 m length is required for this purpose. In case of numbered seating the corresponding tickets have to be taken out of the quota. A mixer place at the side or under grandstands is not acceptable.
- The organiser guarantees a setup time prior to the concert of at least 3 hours before the arrival of the musicians. The PA must be operational up to 3 hours before the arrival of the musicians. This PA must have the following components :
  - 1 x 40 channel mixer (Midas or comparable)
  - PA System / PA (d & b audiotechnik , Meyer Sound , Fohhn or comparable)
  - 6 Monitor paths
  - 30 Microphone Stands
  - Appropriate wiring , sub-distribution , electricity
  - Optional: 26 Stand Lights
- All **microphones** except hand-held radio transmitters to be brought by Bundesjazzorchester itself.
- For an audience numbering larger than 1,000 a **monitor mixing space** is essential. It is the responsibility of the organiser to provide a monitor desk and all relevant equipment as well as monitor engineer in this situation.
- The organiser must provide a **grand piano** (Steinway, Bechstein or Bösendorfer). The tuning calibrated to 442 Hz. The grand piano must be tuned prior to the soundcheck and again before the concert performance. The costs are borne by the organiser.
- The organizer provides 26 sturdy **music stands** and 22 chairs without armrests.

- **Stage illumination in two variants - Pause lighting and Concert lighting:**

Concert lighting: The color selection and orientation to be discussed and adjusted on site. Qualified personnel for this purpose must be provided by the organiser. The lighting state on stage must at all times guarantee easy reading of sheet music by the performer - otherwise stand lights must be provided.


Pause lightning: All other lights should be maintained at a higher level of brightness relative to the agreed concert lighting state.



**Example of exemplary concert lighting (here: Small studio of the Berlin Radio Station RBB)**

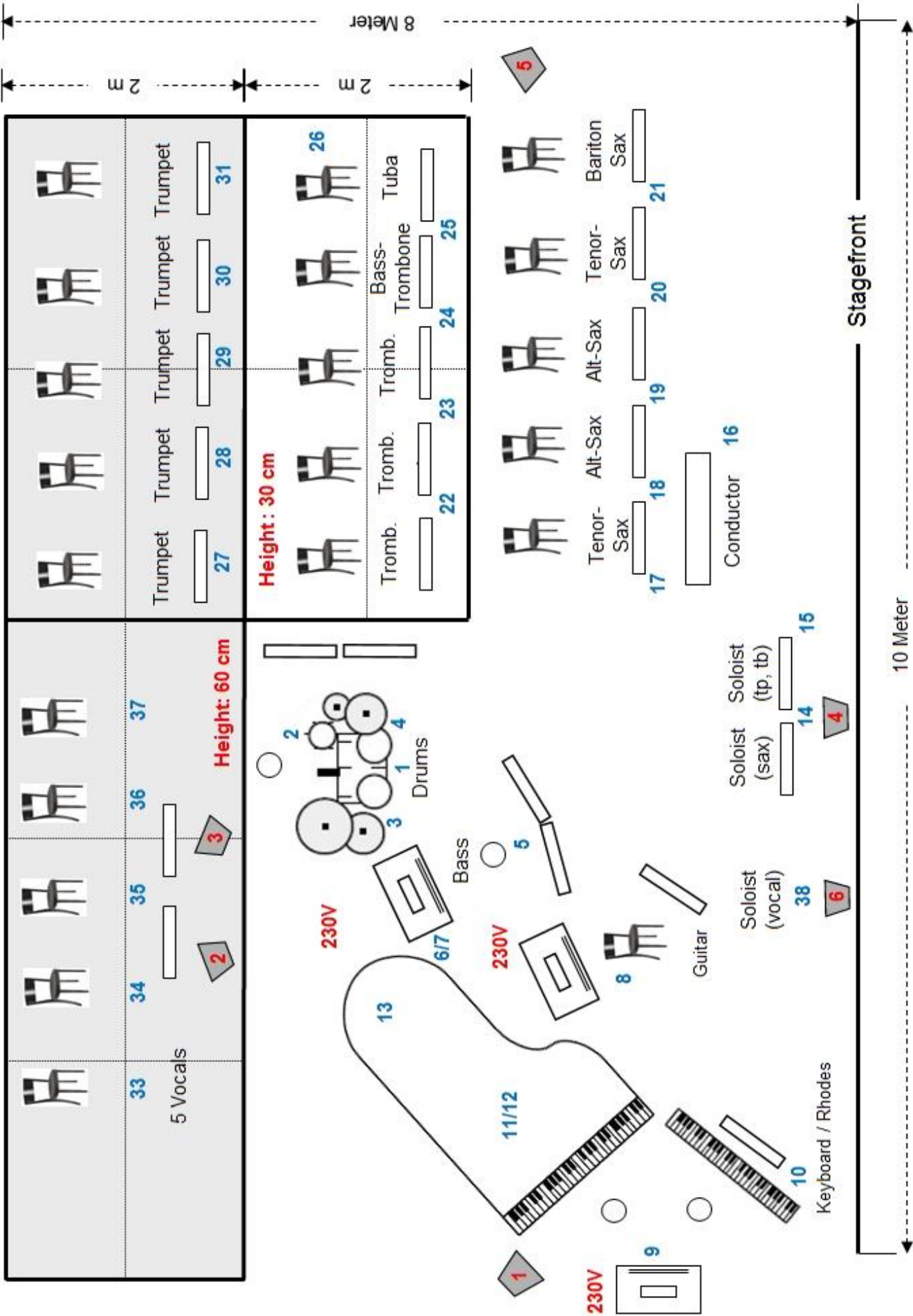
- The orchestra brings its own **banner** (approximately 4 x 4 m). The organiser shall ensure that this banner can be placed at the back of the stage behind the Orchestra and clearly visible from the audience position. Alternatively, the organiser will provide audio visual technology for this purpose free of charge.
- The Bundesjazzorchester will sell **merchandising** at the entrance of the event without commission fees (a table for this purpose to be provided by the organiser).

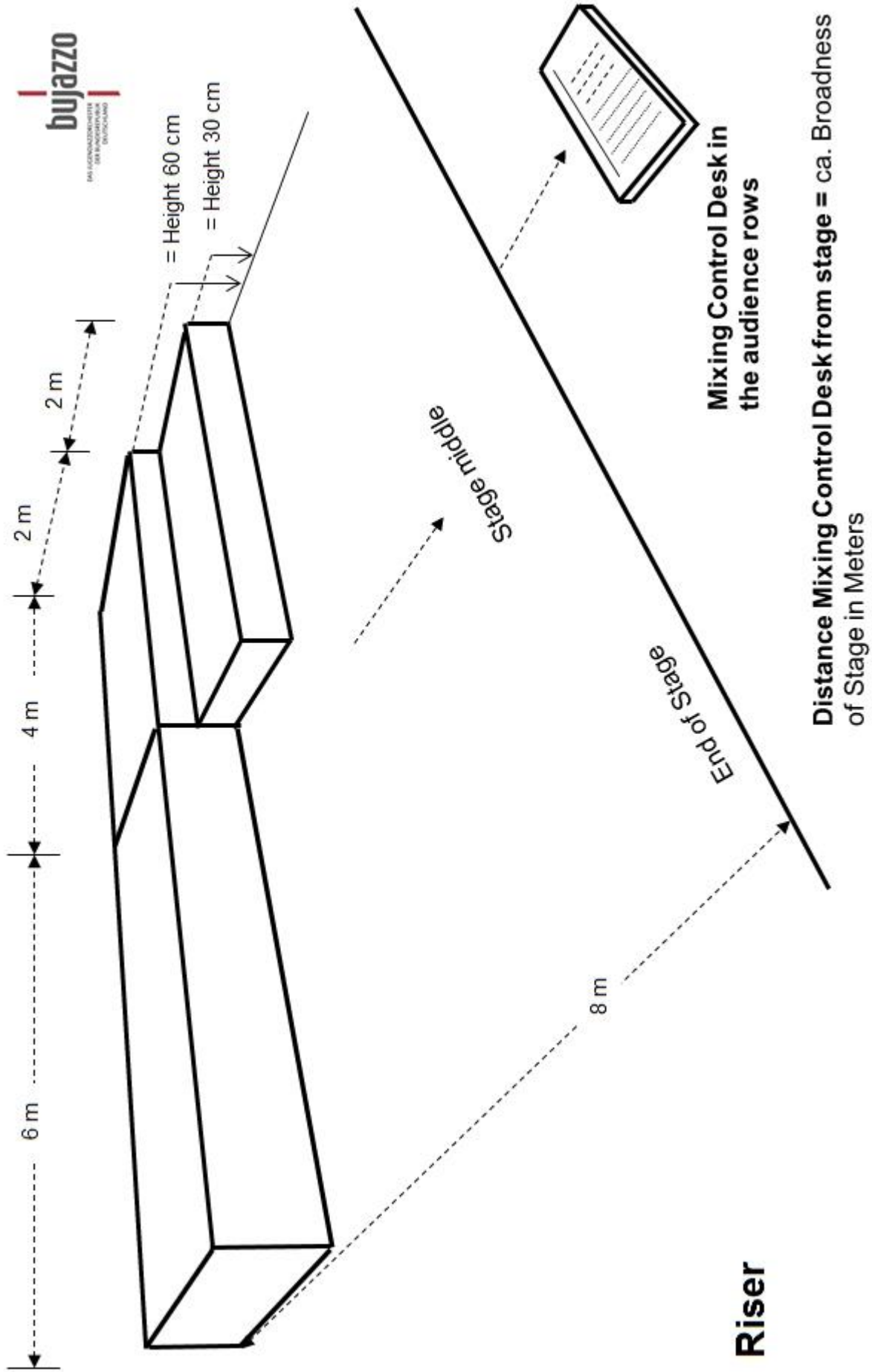
# Top view

 = music stand

 = Monitor

26 stands / 22 chairs





## Channel List Bundesjazzorchester (BuJazzO)

Ch	Recommended	Instrument	BuJazzO	Stand	48V	
1	D112	BD	D6	small		
2	SM57	SN	TLM102	small	x	
3	KM184	OH L	e914	grand	x	
4	KM184	OH R	e914	grand	x	
5	DPA-Clip	K-Bass Mic	ATM350		x	Clip
6	DI	K-Bass DI	DI-BSS		x	
7	DI	E-Bass DI	DI-BSS			
8	SM57	E-Git	SM57	small		
9	SM57	Rhodes	SH55	small		
10	DI	Keys	DI-BSS		x	
11	C391B	Pno B	DPA-4099		x	Clip
12	C391B	Pno D	DPA-4099		x	Clip
13	SM58	Pno dyn	SM58			
14	C414	Solo Holz	U89	grand	x	
15	C414	Solo Blech	C414	grand	x	
16	Funk	Ansage	Funk	grand		
17	RE20	Sax T1	MBHO-200N	grand	x	
18	RE20	Sax A1	MBHO-200N	grand	x	
19	RE20	Sax A2	MBHO-200N	grand	x	
20	RE20	Sax T2	MBHO-200N	grand	x	
21	RE20	Sax B	D12VR	grand		
22	MD421	Pos 2	Beta58	grand		
23	MD421	Pos 1	Beta58	grand		
24	MD421	Pos 3	Beta58	grand		
25	MD421	BPos	NT2A	grand	x	
26	MD421	Tuba	NT2A	grand	x	
27	SM57	Trp 3	C391B	grand	x	
28	SM57	Trp 2	C391B	grand	x	
29	SM57	Trp 1	C391B	grand	x	
30	SM57	Trp 4	C391B	grand	x	
31	SM57	Trp 5	C391B	grand	x	
32						
33	Beta58	Voc 1	Beta57	grand		
34	Beta58	Voc 2	Beta57	grand		
35	Beta58	Voc 3	Beta57	grand		
36	Beta58	Voc 4	Beta57	grand		
37	Beta58	Voc 5	Beta57	grand		
38	Beta58	Voc SOLO	Beta87	grand	x	
39					4x	Small
40					26x	Grand

In case of any questions or ambiguities the organizer should contact the Sound Engineer of Bundesjazzorchester:

**Nico Raschke**, Mobile: +49 (0)179-4591806, E-Mail: [nicoraschke@hotmail.de](mailto:nicoraschke@hotmail.de)

Organiser: .....

Adress: .....

Tel./Fax: .....

Date of concert: .....

Venue: .....

Adress: .....

Tel./Fax: .....

Responsible technician: .....

Mobile/E-Mail: .....

This document forms part of the concert contract. The organiser guarantees that the statutory regulations, in particular the venue regulations, valid accident prevention regulations, requirements of the authorities and professional associations, generally accepted rules of technology and the German Industrial Standard (DIN , VDE) are met. The organiser assures that it is sufficiently insured against liability for losses caused during the concert event and to have paid the contributions due.

Bonn,

\_\_\_\_\_  
Place, Date

\_\_\_\_\_  
Dominik Seidler  
- Manager Bundesjazzorchester -

\_\_\_\_\_  
Organiser

Please send a signed copy of this document to:

Bundesjazzorchester, Dominik Seidler, Deutscher Musikrat gProjekt GmbH, Weberstr. 59, D-53113 Bonn, Tel. 0228-2091-120, Fax -220, [seidler@musikrat.de](mailto:seidler@musikrat.de), [www.bujazzo.de](http://www.bujazzo.de)